

The Corporation of the Township of Whitewater Region

By-law Number 17-12-1021

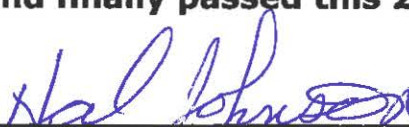
Being a by-law to authorize the 2018 user fees and charges for all municipal departments

Whereas, Section 390 and 391 of the Municipal Act 2001 authorize the Council to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of the municipality and for the use of its property;

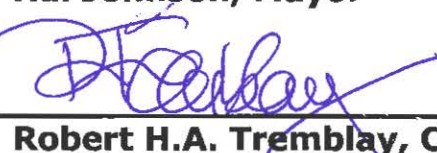
The Council of The Corporation of the Township of Whitewater Region enacts as follows:

1. All by-Laws or parts of by-Laws previously passed that are inconsistent with the provisions of By-Law 16-12-1021 are hereby repealed.
2. That all Council resolutions or similar expressions, whether formal or informal, inconsistent with this by-law shall be deemed to be rescinded.
3. The fees and charges set out on the attached Schedules are hereby imposed and ratified set out as follows:
 - Schedule A – Building & Property Services
 - Schedule B – Community Services
 - Schedule C – Corporate Services
 - Schedule D – Fire & Emergency Services
 - Schedule E – Physical Services
4. All fees and charges set out in this by-law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by a municipal official.
5. In the event any fee or charge imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the Tax Roll for any real property in the municipality, the owner of which is responsible for paying the fee or charge and shall be collected in like manner as municipal taxes.
6. For the purposes of water and sewer billing, fees and charges that are due and unpaid will be charged a penalty of one (1) percent per month. Costs incurred by the municipality in collecting unpaid fees and charges shall be added to the amount due and owing.
7. Council does hereby delegate to the Chief Administrative Officer/Clerk the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of the fees and charges.

Read a first, second and third time and finally passed this 20th day of December, 2017.



Hal Johnson, Mayor



Robert H.A. Tremblay, Clerk

Schedule "A"
Building & Property Services

Building & Planning

| Description | Proposed Fee |
|--|--|
| Official Plan Amendment Application (County of Renfrew fee collected by Township) | \$900.00 |
| Zoning Amendment Application | \$700.00 |
| Minor Variance Application | \$300.00 |
| Severance Application | \$150.00 |
| Site Plan Control Agreement | \$600.00 |
| Subdivision Development Application | \$1,000.00 + (see below) |
| Professional Services (once the deposit has been depleted, additional deposit is required) | Cost Recovery (\$5,000.00 deposit required) |
| Zoning Opinion | \$50.00 per roll number |
| Letter of Tolerance | \$50.00 |
| Temporary Dwelling Agreement | \$150.00 |
| Road & Other Agreements | \$150.00 |
| County Official Plan (Copy of document) | \$40.00 |
| Zoning By-law (Copy of document) | \$40.00 |
| Building Permits | |
| <ul style="list-style-type: none"> • Base Rate (plus below) • Residential (New, Additions or Extensive Renovations (plumbing permit included)) • Residential (Accessory Buildings) • Commercial, Industrial, Institutional (New, Additions or Extensive Renovations) • Commercial, Industrial, Institutional (Accessory Buildings/Deck) • Agriculture (New Construction, Additions or Extensive Renovations) • Agriculture (Accessory Buildings & Storage Containers (Silos)) | <ul style="list-style-type: none"> \$100.00 + (see below) 0.40/sq. ft. 0.35/sq. ft. 0.46/sq. ft. 0.40/sq. ft. 0.12/sq. ft. 0.12/sq. ft. |
| Agriculture (Dry Storage Containers – Grain Silos) | \$50.00 |
| Residential patio decks less than 400 sq. ft. without a roof | \$50.00 |
| Pool Permit | \$50.00 |
| Installation of Solid Fuel Burning Appliance (outdoor wood burning appliance) | \$50.00 |
| Inspections | |
| <ul style="list-style-type: none"> • All required inspections are included in the building permit fee (exceptions see below) • Additional Inspection, as required • Fee for each additional inspection following a non-issued Occupancy Permit • Liquor License (Special Occasion Permit) | <ul style="list-style-type: none"> Included in permit fee \$30.00 \$75.00 \$75.00 |

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|---|---|
| Occupancy Permit | |
| <ul style="list-style-type: none"> If building permit is open, no additional fee for Occupancy Permit If building permit is closed, Occupancy Permit fee required Fee for each additional inspection following a non-issued Occupancy Permit (see Inspections) | <p>No Charge</p> <p>\$75.00</p> <p>Refer to Inspections</p> |
| Change of Use Permit | \$175.00 |
| Transfer of Permit | \$30.00 |
| Deferral of Revocation of Permit | \$30.00 |
| Transmission | |
| <ul style="list-style-type: none"> INCLUDES: Transmitter, Telecommunications towers, Pumping stations, Hydro stations and sub-stations, Related appurtenances/plant | \$6.00 per thousand dollars construction value |
| Demolition Permits | |
| <ul style="list-style-type: none"> 600 sq. ft. or less For each additional 100 sq. ft. or portion thereof | <p>\$30.00 + (see below)</p> <p>\$2.00/100 sq. ft. or portion thereof</p> |
| File Search Fee (Building/Septic Permit) | |
| <ul style="list-style-type: none"> Search Request by Owner Provision of documents to Owner Search Request by 3rd Party Provision of documents to 3rd Party | <p>\$10.00</p> <p>\$20.00</p> <p>\$20.00</p> <p>\$40.00</p> |

Sewage System

| Description | Proposed Fee |
|---|--|
| For approval of a plan of subdivision under the Planning Act R.S.O. 1990 CH. 13 | \$75.00 for each lot or block shown on the proposed plan of subdivision |
| For approval of a condominium | \$125.00 for each on-site sewage system that is proposed for installed up to 10,000 L. |
| For Approval For Consents Under the Planning Act | \$100.00 for each severance application |
| Septic Permit for a class 2 sewage system | \$100.00 |
| Septic Permit for a class 3 sewage system | \$100.00 |
| Septic Permit for a class 4 sewage system – Leaching Bed | \$245.00 |
| Septic Permit for a class 4 sewage system – Filter Bed | \$280.00 |
| Septic Permit for a class 5 sewage system | \$150.00 |
| File search fees | \$30.00 base charge |
| Investigations | \$30.00 per hour |
| Septic Permit for a tank change only | \$100.00 per tank |
| If application is received after work has begun | 20% Surcharge |

Animal Control

| Description | Proposed Fee |
|---|------------------|
| Dog License | |
| • Sterilized Dogs (Before March 31 st) | \$15.00 |
| • Sterilized Dogs (After March 31 st) | \$25.00 |
| • Unsterilized Dogs (Before March 31 st) | \$25.00 |
| • Unsterilized Dogs (After March 31 st) | \$30.00 |
| Replacement Tags | \$5.00 |
| Impoundment Fee's | |
| • First day of impoundment of part thereof or all costs incurred whichever is greater | \$30.00 |
| • Each additional day of impoundment or all costs incurred, whichever is greater | \$8.00 |
| Kennel License | \$50.00 per year |
| Live Trap Rental | |
| • Per Week | \$20.00 |
| • Additional Week (4 weeks maximum) | \$10.00 |

Schedule "B" Community Services

Parks & Boat Launches

| Description | Proposed Fee |
|--|--|
| Cobden Memorial Park Camping <ul style="list-style-type: none"> • Un-serviced Site (tent or trailer) • Serviced Site (tent or trailer) – water and electrical, no sewage | \$15.00 per night \$25.00 per night |
| Boat Launch Fee (excludes ice fishing tournaments) <ul style="list-style-type: none"> • Organized Fishing Tournament • Daily Launch Fee | \$250.00 per event No Charge |
| Programming (not listed above) | Market Rate |

Beachburg

| Description | Proposed Fee |
|--|--|
| Ice Rental <ul style="list-style-type: none"> • Minor • Adult • Tournament (Minor or Adult) | \$120.00 per hour \$145.00 per hour \$115.00 per hour |
| Slab Rental <ul style="list-style-type: none"> • Basic Rental • Auctions • Hourly | \$700.00 per event \$330.00 per event \$50.00 per hour |
| Hall Rental | \$30.00 per hour |
| Slab and Hall Rental | \$75.00 per hour |
| Public Skating <ul style="list-style-type: none"> • Adult/Seniors • Children/Youth (6-17 years old) • Children (5 and under) • Family Pass | \$3.00 per person \$2.00 per person Free \$50.00 per season |
| Programming (not listed above) | Market Rate |

Cobden

| Description | Proposed fee |
|---|--|
| Ice Rental <ul style="list-style-type: none"> • Minor – Prime • Minor - Weekday • Adult - Prime • Adult - Weekday • Tournament (Minor or Adult) • Jr. B – Game • Jr. B – Prime Practice • Jr. B - Weekday | \$120.00 per hour \$85.00 per hour \$145.00 per hour \$115.00 per hour \$115.00 per hour \$155.00 per hour \$137.00 per hour \$90.00 per hour |
| Slab Rental <ul style="list-style-type: none"> • Basic Rental • Auctions • Hourly | \$700.00 per event \$330.00 per event \$50.00 per hour |
| Ball Diamond <ul style="list-style-type: none"> • Minor Use • Minor Use with Lights • Adult Use • Adult Use with Lights | \$32.00 per game \$38.00 per game \$45.00 per game \$55.00 per game |
| Hall Rental <ul style="list-style-type: none"> • Minor Tournament • Not For Profit • Adult • Basic Day | \$20.00 per hour \$30.00 per hour \$40.00 per hour \$270.00 per day |

| | |
|-----------------------------------|--------------------|
| Public Skating | |
| • Adult/Seniors | \$3.00 per person |
| • Children/Youth (6-17 years old) | \$2.00 per person |
| • Children (5 and under) | Free |
| • Family Pass | \$50.00 per season |
| Programming (not listed above) | Market Rate |

Westmeath

| Description | Proposed Fee |
|-----------------------------------|---------------------|
| Ice Rental | |
| • Minor | \$120.00 per hour |
| • Adult | \$145.00 per hour |
| • Tournament (Minor or Adult) | \$115.00 per hour |
| Slab Rental | |
| • Basic Rental | \$700.00 per event |
| • Hourly Rental | \$50.00 per hour |
| Hall Rental | n/a - refer to WDRA |
| Public Skating | |
| • Adult/Seniors | \$3.00 per person |
| • Children/Youth (6-17 years old) | \$2.00 per person |
| • Children (5 and under) | Free |
| • Family Pass | \$50.00 per season |
| Programming (not listed above) | Market Rate |

Definitions:

“Day” means 8:00 a.m. to 12:00 p.m. or portion thereof as pre-arranged and approved by the Manager of Community Services or his/her designate.

“Event” means one (1) event pre-arranged and approved with the Manager of Community Services or his/her designate.

“Game” means, for the purposes of ball diamond rental, the time to play one (1) game, typically taking between 1 – 2 hours in length.

“Hour” means, for the purposes of ice rental, 50 minutes of on-ice time. For all other services “Hour” shall mean 60 minutes.

“Market Rate” means the rate determined by the market (i.e. rate charged for a service at a particular time) rather than a calculated rate such as cost recovery.

“Prime” means 5:00 p.m. to 12:00 a.m. Monday to Friday, Saturday and Sundays, and includes holidays.

“Season” means September to April, for the purposes of Public Skating, when the ice surface is being maintained.

“Weekday” means 8:00 a.m. to 5:00 p.m. Monday to Friday, except holidays.

Schedule "C" Corporate Services

Administrative Charges

| Description | Proposed Fee |
|---|---|
| Commissioning Documents & Certified True Copies | \$10.00 per document |
| Administrative Research | \$7.50 per 15 minutes |
| Burial Permits | \$10.00 |
| Photocopies | \$0.20 per page |
| Faxes | \$1.00 per document for local or toll free \$1.00 per page for long distance |
| Tax Certificates (per roll #) | \$40.00 |
| Community Hall (at Municipal Office) | Free of charge for community use (if approved) \$30/hr all other |
| NSF Cheques | \$40.00 |
| Township Apparel | At cost |
| Township Map | \$10.00 |
| County Map | \$5.00 |
| MFOI Application Fee | \$5.00 |
| MFOI Search and Preparation Time | \$7.50 per 15 minutes |
| MFOI Disc | \$10.00 |
| MFOI associated costs | Per invoice |
| MFOI costs to develop a computer program to provide a readable record | \$15.00 per 15 minutes |
| Civil Ceremony | \$300.00 |

Lottery Licenses

| Description | Proposed Fee |
|--|---|
| All eligible lottery events (replaces below) | 3% of prize value Wheels - \$10 per wheel of fortune per day |

Municipal Tax Sales

| Description | Proposed Fee |
|--|--|
| All Municipal Tax Sale Events (replaces below) | \$150.00 Admin Charge plus cost recovery for all other fee's & charges by Real Tax |

Schedule "D"
Fire & Emergency Services

Fire & Emergency Services

| Description | Proposed Fee |
|--|---|
| Burn Permits | No Charge |
| Request for Property Information | \$30.00 |
| Letter to Insurance &/or Lawyer | \$30.00 |
| Inspections, upon request (incl. special occasion permit) | \$75.00 |
| Fire Vehicle (incl. equipment) <ul style="list-style-type: none">• Fire Vehicle - to attend incident• Fire Vehicle Refurbishment - post incident• Additional vehicles &/or equipment (outside fleet) | \$410.00/hr per vehicle incl. firefighters \$410.00/hr per vehicle incl. firefighters Cost Recovery |
| Firefighters | Cost Recovery |

Schedule "E"
Physical Services

Roads

| Description | Proposed Fee |
|---|---|
| Entrance Permit | \$75.00 |
| Civic address sign (installed) | \$75.00 |
| Private Road Sign | Cost Recovery |
| Tile Drain Road Crossing Approval | \$100.00 |
| Utility Road Crossing Permit | \$100.00 |
| Sale of Used Culverts | Cost Recovery |
| Private Road & Driveway Grading | NOT Provided |
| Winter Sand <ul style="list-style-type: none"> • Residential Use • Commercial Use | No Charge – limited to 3yd ³ annually NOT provided |
| Equipment (Township use only) <ul style="list-style-type: none"> • Chipper • Excavator • Excavator with Brush Head/Cutter • Grader • Half Ton • Loader/Backhoe • Tandem Axle Dump Truck • Water Truck | \$45.00/hr plus operator (Township use only) \$82.00/hr plus operator (Township use only) \$102.00/hr plus operator (Township use only) \$87.00/hr plus operator (Township use only) \$28.00/hr plus operator (Township use only) \$50.00/hr plus operator (Township use only) \$80.00/hr plus operator (Township use only) \$80.00/hr plus operator (Township use only) |
| Employees/Staff/Operators <ul style="list-style-type: none"> • Physical Services Manager • Supervisor of Roads • Driver/Operator • Labourer | Cost Recovery Cost Recovery Cost Recovery Cost Recovery |

All Operator and cost recovery rates are subject to the following:

1. "Regular Hours of Work" shall mean Monday to Friday 7:00 am to 3:30 pm excluding Statutory Holidays as stated in Township Policy.
2. "Outside Regular Hours of Work" shall mean any hours worked beyond those hours defined as Regular Hours of Work. Outside Regular Hours of Work is one and a half (1 ½) times Regular Hours of Work rate.
3. "Emergency Rate" means a serious, unexpected, or unforeseen combination of circumstances and often dangerous situation requiring immediate action, need for assistance or relief. Emergency rate is three (3) times the Regular Hours of Work rate.

Waste Management

| Description | Proposed Fee |
|--|--|
| Special Opening Closing of Site - Tuesday to Friday 8:30 am to 3:30 pm (no holidays), subject to attendant availability | \$30.00 per opening/closing |
| Garbage Bags <ul style="list-style-type: none"> • WWR yellow garbage bags \$3.00 each • WWR yellow garbage bag distributor \$2.75 each • Curbside Garbage Collection – <u>only</u> yellow WWR pre-purchased garbage bags accepted Only pre-purchased bags accepted • Landfill Site – WWR yellow garbage bags Pre-purchased bags No Additional Fee • Landfill Site - other than pre-purchased WWR yellow garbage bags \$3.00 each | |
| Appliances <ul style="list-style-type: none"> • Refrigerated appliances (with or without Freon), includes refrigerator, freezer, air-conditioner, dehumidifier, and water coolers \$20.00 each • All non-refrigerated appliances No Charge | |
| Scrap Metal | No Charge |
| Furniture (mattress and boxspring is 2 items = \$10.00) | \$5.00 per item |
| Leaf & Yard Waste | No Charge |
| Brush & Logs | No Charge |
| Stumps | NOT Accepted |
| Tires (all sizes – with or without rims) | No Charge |
| Batteries | No Charge |
| Recyclables (accepted in Blue Box Program) | No Charge |
| Cardboard | No Charge |
| Residential & IC&I Solid Waste <ul style="list-style-type: none"> • Sorted \$15.00/yd³ (0.56/ft³) • Unsorted \$20.00/yd³ (0.74/ft³) | |
| Construction & Demolition (C&D) Solid Waste <ul style="list-style-type: none"> • Sorted \$15.00/yd³ (0.56/ft³) • Unsorted \$20.00/yd³ (0.74/ft³) • Mechanically ground \$10.00/yd³ (0.37/ft³) | |
| Contaminated Soil – subject to submission of acceptable testing | \$25.00/yd ³ (0.93/ft ³) plus equipment and operator fee to manage (e.g. turn/roll) material and relocate as required |
| Asbestos | NOT Accepted |
| Hazardous Material | NOT Accepted |
| Boats | \$2.00 per foot |
| Vehicles (whole) | NOT Accepted |

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|---|--|
| Equipment (Township Use Only) | |
| • Excavator | \$82.00/hr plus operator (Township use only) |
| • Crawler/Loader | \$50.00/hr plus operator (Township use only) |
| • Tandem Axle Dump Truck | \$80.00/hr plus operator (Township use only) |
| • One Ton | \$35.00/hr plus operator (Township use only) |
| Employees/Staff/Operators | |
| • Supervisor of Safety and Solid Waste | Cost Recovery |
| • Landfill Site Attendant | Cost Recovery |
| Blue Boxes – 16 gallon | \$10.00 each |
| Recycling Bin – 4 yard (not available for single residential dwellings) | \$125.00 each |

All Operator and cost recovery rates are subject to the following:

1. "Regular Hours of Work" shall mean Monday to Friday 7:00 am to 3:30 pm excluding Statutory Holidays as stated in Township Policy.
2. "Outside Regular Hours of Work" shall mean any hours worked beyond those hours defined as Regular Hours of Work. Outside Regular Hours of Work is one and a half (1 ½) times Regular Hours of Work rate.
3. "Emergency Rate" means a serious, unexpected, or unforeseen combination of circumstances and often dangerous situation requiring immediate action, need for assistance or relief. Emergency rate is three (3) times the Regular Hours of Work rate.

Water & Wastewater

| Description | Proposed Fee |
|---|---|
| Beachburg Water Rates <ul style="list-style-type: none"> • Residential • Multi-Residential (1st unit) • Multi-Residential (2nd & subsequent units) • Small Commercial • Medium Commercial • High/Large Commercial • Vacancy | \$172.36 quarterly \$172.36 quarterly \$137.89 quarterly \$172.36 quarterly \$258.54 quarterly \$344.73 quarterly 20% of regular water rate per unit |
| Cobden Water Rates <ul style="list-style-type: none"> • Residential • Multi-Residential (1st unit) • Multi-Residential (2nd & subsequent units) • Small Commercial • Medium Commercial • High/Large Commercial • Metered • Vacancy | \$178.52 quarterly \$178.52 quarterly \$142.82 quarterly \$178.52 quarterly \$267.79 quarterly \$357.05 quarterly \$5.64/1000 gallons or a minimum of 1 small residential or commercial quarterly rate, whichever is higher 20% of regular water rate per unit |
| Haley Water Rates <ul style="list-style-type: none"> • Residential • Vacancy | \$439.59 quarterly 20% of regular water rate per unit |
| Cobden Sewer Rates <ul style="list-style-type: none"> • Residential • Multi-Residential (1st unit) • Multi-Residential (2nd & subsequent units) • Small Commercial • Medium Commercial • High/Large Commercial • Metered • Vacancy | \$211.21 quarterly \$211.21 quarterly \$168.96 quarterly \$211.21 quarterly \$316.82 quarterly \$422.42 quarterly \$9.92/1000 gallons or a minimum of 1 small residential or commercial quarterly rate whichever is higher 20% of regular sewer per unit |
| Water Service Turn-on/Turn-off <ul style="list-style-type: none"> • Water Service Turn-on (during regular hours) • Water Service Turn-off (during regular hours) • Water Service Turn-on (outside regular hours) • Water Service Turn-off (outside regular hours) | \$40.00 \$40.00 \$100.00 \$100.00 |
| Bulk Water – A WWR employee/contractor must be in attendance and a backflow preventer must be in place. | \$10.00 per 1000 gallons + \$20.00 loading fee per load |
| Water Line Steamer | \$30.00 per day |
| Sewer Snake Rental | \$20.00 per day |

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|--|---|
| Service Installations <ul style="list-style-type: none"> • Water &/or Sanitary &/or Storm | Owner shall install from main to property line (rehabilitate cut/trench to existing or better condition) plus OCWA inspection fee \$100.00 per connection |
| RV Waste Discharge | NOT Accepted |
| Contaminated Ground Water | NOT Accepted |
| Sewage Holding Tank Transfer | NOT Accepted |

Definitions:

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